

TML\MSH Microbiology Department Policy & Procedure Manual	<b>Policy # MI\LS\13\v02</b>	Page 1 of 2
Section: <b>Laboratory Safety Manual</b>	Subject Title: <b>Labeling Chemicals</b>	
Issued by: <b>LABORATORY MANAGER</b>	Original Date: April 20, 2001	
Approved by: Laboratory Director	Revision Date: October 22, 2003	

**Policy:**

All chemicals in the clinical laboratories must be labeled in compliance with WHMIS regulations with a supplier, workplace or laboratory label.

**Purpose:**

Proper chemical labeling provides the employee with the information required to recognize hazards in the workplace and to protect themselves and others from these hazards.

**Responsibility:**

Supplier, Management and Employees

**Key Elements:**

- Supplier labels
- Workplace Labels
- Laboratory labels

**Related Documents:**

<a href="#">GENERAL CHEMICAL SAFETY</a>	MI\LS\11\v01
<a href="#">HANDLING CHEMICALS</a>	MI\LS\12\v01

**Procedure:**

**SUPPLIER LABELS**

<b>Supplier label S</b> <i>Must have hatched border</i>	<b>Information required</b>
<ul style="list-style-type: none"> <li>• Identified by its distinctive WHMIS (hatched) border.</li> <li>• All products (chemicals) that are controlled under the WHMIS Regulations must have a supplier's label affixed to the container.</li> </ul>	<ul style="list-style-type: none"> <li>I. Product identifier</li> <li>II. Hazard symbol(s)</li> <li>III. Risk phrase(s)</li> <li>IV. First aid measures</li> <li>V. Supplier identifier</li> <li>VI. Reference to a MSDS</li> <li>VII. Precautionary measures</li> </ul>

TML\MSH Microbiology Department Policy & Procedure Manual	<b>Policy # MI\LS\13\v02</b>	Page 2 of 2
<b>Laboratory Safety Manual</b>		

## WORKPLACE LABELS

<b>Workplace label</b>	<b>Information required</b>
<ul style="list-style-type: none"> <li>Label that is produced by the employer and applied to containers at the workplace.</li> <li>Used when chemicals are transferred from their original container (supplier label attached) into a different (usually smaller) container</li> </ul>	I. Product identifier II. Safe handling procedures III. Reference to a MSDS

## LABORATORY LABELS – may be used by Research Laboratories ONLY

These labels are meant for controlled products used in research laboratories where access is controlled.

<b>Laboratory label</b>	<b>Information required</b>
<b>A controlled product that:</b> <ul style="list-style-type: none"> <li>Originates from a laboratory supply house,</li> <li><b>Is intended by the employer solely for use in a lab, and</b></li> <li>Is packaged in a container holding <b>less than 10 kg</b></li> </ul>	I. Product identifier II. Reference to a MSDS III. Risk phrase(s) IV. Precautionary measures V. First aid measures
<b>A controlled product that</b> is transferred from the original container into a smaller container and: <ul style="list-style-type: none"> <li>Originates from a laboratory supply house</li> <li>Is used only in the laboratory</li> <li>The MSDS for the product is <b>readily available</b></li> <li><b>All workers</b> (who may have contact with the product) <b>have been trained</b> to identify the product and obtain the information required on a MSDS</li> </ul>	I. Product identifier