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Policy & Procedure Manual		
Section: Education Manual	Subject Title: Schedule for Resident's	
	Microbiology Rotation	
Issued by: LABORATORY MANAGER	Original Date: June 18, 2001	
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## SCHEDULE FOR RESIDENT'S MICROBIOLOGY ROTATION

A schedule will be given to you on your first day.

### Week One

#### **Orientation**

- 1. Introduction to Dr's Low, Mazzulli, Campbell, MacDonald, and McGeer. Introduction to Administrative Director Martin Skulnick, Manager Katherine Wong, and Charge Technologists Glen Small, Iris Anne Edwards and Robert Chua.
- 2. Walk-through tour of lab:
  - where to get clean lab coats, put dirty ones and wash up area
  - various benches, incubators, fridges, store room
  - bathroom and lunchroom facilities, including cafeteria location
  - bulletin board with schedules, notices, lectures
  - library where journals and reference books are kept
  - where main lab manual is kept and NCCLS guidelines Safety Manual, WHMIS Manual and other reference books (OA bench)
  - short overview of safety rules e.g. no open toe or open heel shoes, fire alarm pulls, stairway exits, fire extinguishers, eye wash / shower stations.
- 3. Arrange time for IC talk by an Infection Control practitioner.
- 4. Arrange time for full safety talk by Safety Officer Joanne Sverha, re: WHMIS, etc.

## <u>SPECIMEN MANAGEMENT BENCH AND MEDIA PREPARATION</u>

## Mt. Sinai Site Training

One week on each of infection control and QC benches.

Two weeks on each of urine, genital/enteric, respiratory, miscellaneous and blood culture benches.

PROCEDURE MANUAL TORONTO MEDICAL LABORATORIES / MOUNT SINAI HOSPITAL MICROBIOLOGY DEPARTMENT

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## **TML Site Training**

Two weeks in each of mycology, virology / serology.

## **Additional Training**

One month with Infection Control Department. One week at Public Health Lab

#### **Performance Assessments**

- 1. Bench evaluations will be done by both the bench technologist and the student weekly.
- 2. Unknowns: series of unknown cultures to be given throughout the rotation
- 3. Weekly Teaching Sessions / Questions
  - one per week that will cover the area of the laboratory that you have been exposed to.
  - Consists of review and discussion with staff microbiologists.
- 4. Examinations (For Microbiology Residents Only)
  - One practical exam will be given consisting of specimens to work up, and smears to read.
  - An oral may also be given by the Microbiologists

## **Meetings and Rounds**

# 1. Infectious Diseases/Microbiology Rounds

- 1300 1400 every Tuesday
- see bulletin board for list of topics

## 2. Departmental Seminars

- 1415 1515 every Wednesday
- you will be required to present a topic

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# 3. Infection Control Meetings

- 1430 - 1530 every Thursday

# 4. Lab Management Meetings

- every Wednesday

# 5. Quality Team Meetings

- every Monday

## 6. Other Rounds / Seminars

- Please refer to Academic Events Schedule

## **Projects**

- you may be given a project to work on with guidance from the Microbiologist
- plans for the project should be made halfway through the diagnostic rotation and media etc. ordered. (Please check with Glen)